Distance Learning Executive Committee
Meeting Minutes
February 10, 2015 – 11:30am – 1:00pm


Tammy Powell called the meeting to order at 11:30 am

Distance Learning Executive Committee
• Tammy Powell welcomed committee members and began the meeting by asking for introductions from members, including titles.

Distance Learning Center
• Searches
  o Darrin Theriault gave an update on the search for a Testing Center Manager
    ▪ Position opening was posted February 9, 2015, for Testing Center Manager
    ▪ 12 Applicants have already applied for the position.
    ▪ This position is to provide support for the daily operations of the Testing Center.
    ▪ Darrin is reaching out to the Georgia College Testing Association as well as the National College Testing Association to generate more applications.
  o Instructional Designers, WellStar and HSS
    ▪ There are two positions open; one in WellStar and one in Humanities
    ▪ Mitchell Collins reported on the WellStar College of Health and Human Services search:
      ▪ 11 complete application packages have been submitted.
      ▪ A few incomplete application packages have also been submitted.
    ▪ Tammy Powell reported on the College of Humanities and Social Sciences search:
      ▪ Position has not been advertised as of yet, and she asked the committee to inform potential applicants about the upcoming opening.
  o Digital Media, DLC
    ▪ Jim Cope reported that this will be a position based on the Marietta campus, and that the position is working through Human Resources for approval and then will be posted.
      ▪ He asked committee members to Inform potential applicants of the upcoming opening.

• DLC Construction Plans
  o Jim Cope reported on the construction plans and their affect on future committee meetings:
    ▪ Beginning February 12, 2015, the DLC classroom will be out of commission in preparation of upcoming remodel.
    ▪ Future DLC Executive Committee meetings will be at the library.
      ▪ Room 330 for the March 11, 2015 meeting.
      ▪ Possibly in another room for the April 15, 2015 meeting.
• The remodel will provide four staff offices and a smaller classroom that will hold approximately 20 people.
• The DLC is hoping for a May 2015 time frame for the remodel completion.

- **DLC Faculty Fellow**
  - Elke Leeds reported that the DLC is finalizing a job description for a Distance Learning Research Fellow.
  - This position will conduct research, in cooperation with the BOR and the Georgia Tech Center for Advanced Communication Policy, to measure success in down stream courses for students who take eCore classes.
  - Elke shared that in addition to the research that the Faculty Fellow will conduct, the DLC is currently reviewing 5 years of data from SPSU evaluating how well students who started with eCore classes progressed through their degree programs. Elke will present this information to the Gen Ed Council on March 18, 2015.

**Distance Learning – Course Development and Review**

- **Online Course Review Feedback from Faculty Developers**
  - Jim Cope reported that the feedback program for the course review process has begun:
    - Faculty receive a link to the review/feedback survey with their congratulations email at the culmination of a successful review. Currently, no faculty have chosen to respond.
    - [https://web.kennesaw.edu/dlc7/content/distance-learning-center-online-course-review-feedback](https://web.kennesaw.edu/dlc7/content/distance-learning-center-online-course-review-feedback)

**Distance Learning – eCore**

- **Overview**
  - Elke Leeds reported on the eCore Onboarding Meeting that took place at KSU Wednesday, February 4, 2015. The entire eCore team from the University of West Georgia gave an informational presentation regarding the eCore process.
    - A pdf version of the West Georgia group’s presentation is available and attached for more information.
    - This was an initial meeting, and additional meetings will be held as needed.
  - Key points from the presentation were:
    - KSU will be grandfathering in from SPSU’s eCore affiliation.
    - For fall 2015 registration, all students, current KSU or previous SPSU will have access to eCore classes for registration.
    - eCore start and end dates, final exam schedules, and registration dates are all different from the KSU Calendar.
  - **Banner**
    - In Banner, eCore classes will be listed under the campus code of GML. KSU online courses are designated as W courses (e.g. EDUC 2130/W01) while eCorp classes will be designated as G courses (e.g. ENGL 1101/01G).
    - eCore courses will be considered online courses, and no fees will be accessed other than the Technology Fee and Institutional Fee.
    - eCore courses will be differentiated from actual KSU courses on student transcripts. This will allows us to track how students progress through their degree programs while taking eCore courses.
Registration

- Before registering for a first eCore course, students must take and pass an eCore Orientation Quiz.
- Once the Orientation has been satisfied, students register for the eCore course(s) they need. After successful registration, they receive a welcome letter, their textbook and course information, how to log in, etc.
- eCore employs an Early Intervention Policy in regards to access and participation in registered courses. If a student is not actively accessing and participating in a course, advisors contact the student via email and phone. Students can be dropped from an eCore course if they are not active in the course.

Academic Policies

- Proctored Exams -- eCore courses require at least one proctored exam per course (midterm and/or final exam). Courses may require two proctored courses.
  - Proctored exams should be taken at an on-campus testing facility. This does not have to be a KSU on-campus facility but can be one located near the student. For those students outside the radius for easy access to an on-campus testing facility, ProctorU should be made available only as a last resort.
- Academic policies
  - When there is an instance of academic dishonesty (or similar concern) in an eCore course, the faculty member reports the incident to eCorp. eCore then reports the incident to the student’s home school. Policies default to those of the student’s registered school (i.e. KSU).

Possible Faculty involvement in eCore

- Teaching
  - All faculty must complete an orientation prior to teaching eCore courses
  - All faculty must participate in faculty development
- Mentoring
  - Experienced eCore faculty noted for the excellence of their teaching may become mentors to new eCore faculty.
- Course Development
  - Faculty may take part in eCore course development and revision.

Reviews and Revisions

- Courses are revised and reviewed every three years using a 5-star review rubric based on Quality Matters standards and the Chico State Online Course Review Rubric.

Distance Learning – Synchronous Online Courses

- **Registration Information – see attachment**
  - Jim Cope reported that for synchronous online courses (online courses with set date and time requirements for course meetings), departments can enter those required meeting days/times in schedule builder so that they appear in registration information for the course. The dates and times of required synchronous meetings must be specified so students know prior to registration.
- Section 508 challenges
Jim Cope reiterated that all online courses must be compliant from day one of classes, and that students do not have to self-identify to receive accommodation. We must develop a way to meet the needs of students that require accommodation in those courses that require synchronous online participation in lectures or classroom discussions.

Resource Updates

MediaSpace/Kaltura
- Transitioning USG Podcast and Echo 360 users
  - Veronica Trammell reported that UITS, with the assistance of the Marietta campus DLC staff, is in the process of moving all faculty podcasts to MediaSpace.
- MediaSpace Usage:
  - Veronica reported that 1852 items have been uploaded to Media space to date.
    - 553 in last 30 days

D2L
- Small fixes and Updates
  - Student Progression tool
    - Veronica Trammell reported that more information is needed about the amount of time a student is staying within a tool in D2L. D2L believes there will have to be architectural changes to the software to correct the current problems. These changes will take place during the scheduled downtime in December. Until then, small changes and upgrades will take place
- Consolidation of Two D2L Systems
  - Veronica Trammell reported that the date of consolidation is March 31, 2015. UITS is working to get communication to the faculty regarding exactly what will happen with the consolidation. Each campus will use their own D2L version until fall semester. Once the consolidated version is in place for all faculty, Marietta faculty will notice few differences, with the exception of added features.
    - Marietta campus faculty can request a course shell through the course review and request form and begin developing courses now. This requires a special request for Marietta faculty to receive a Kennesaw D2L shell.

Learnonline.kennesaw.edu
- Update of learnonline.kennesaw.edu
  [http://learnonline.kennesaw.edu/programs/programs.php](http://learnonline.kennesaw.edu/programs/programs.php)
  - Jim Cope reported that Amos Williams and the website team have loaded all online programs onto the learnonline website so that students have all the program information available in one place now.
  - The new sections include:
    - Computer Science and Software Engineering
    - Engineering
    - Logistics, Apparels & Textiles

Panopto
- D2L Integration
  - Veronica Trammell reported that UITS is currently researching and testing the D2L integration. They are working on upgrades to version 4.7 and hope for a time during spring break to accomplish more upgrades. The recorder feature needs to be
updated prior to integration, and UITS is planning to test in May to ensure the integration will work. They are hoping for summer availability with fall availability at the latest.

**VoiceThread**
- Schedule for Upgrade
  - Veronica Trammell reported that VoiceThread has a significant update available by summer.

**Ongoing Projects**
- Virtual Campus Tour Update
  - Sam Mahra reported that Gary Bush is working with procurement in finalizing the details of the virtual tour. Details that need to be decided include which stops we should include in the campus tours. Both campuses will be represented with their own tours. An example of a campus tour provided by YouVisit can be found at: [www.youvisit.com/yale](http://www.youvisit.com/yale)

Jim Cope reported that Dale Suffridge and Jason Dorris (DLC Digital Media staff) will be working with the company to get all the chosen areas filmed and photographed. The company offers packages for the tour designs, and a subcommittee is investigating additional options other than those offered in the standard packages. Specifically, the subcommittee is asking for prices for:
- More languages for the tour to be translated into
- More available stops for the tour
- Will have to consider additional costs for additional options

- Time lines
  - Jim Cope reported that we are hoping to start filming in late spring or early summer.
  - Justin Cochran suggested that the virtual orientation can provide online students with a higher level of engagement with the university by:
    - Connect them with alumni associations that are geographically closer to them.
    - Connect them to athletic sites that stream sports demonstrations and games.

- ProctorU
  - Viola Lee reported that the ProctorU contract has been finalized, and that they are hoping to have an implementation meeting next week.
  - Elke Leeds reported that ProctorU is not ready for university deployment. Once a student pay and institution direct pay process is finalized, it is anticipated that online students will not be charged for using ProctorU as a part of an online class, for a single exam. She also explained that two contracts were presented during the negotiations with ProctorU, and that the student direct pay was the only contract that was signed as the university cannot sign contracts with an open-ended monetary amount.
KSU Testing Center Plan and Progress

- Update on Testing Center
  - Darrin Theriault reported huge steps forward have been taken since the last committee meeting. (PowerPoint Presentation was supplied and attached.) He shared that having a dedicated UITS staff member (Buddy) on board helped to make a lot of things happen in the testing center. The website is up for the testing center (http://testing.kennesaw.edu) and the automated systems are fully functional. Going forward, tests can only be scheduled electronically.
  - Additional input is needed from faculty on the faculty request form, prioritization, capacity planning and advanced request processes.

Faculty Senate Distance Learning Advisory Committee

- Current Activity
  - Laura McGrath was absent due to illness, so Elke Leeds reported on the following:
    - Update on eCore study (see information provided above).
    - Prior learning assessment plan
      - It has been recommend that KSU adopt SPSU’s prior learning assessment plan.
    - Suggestion for modification to faculty incentive plan ($50 per online student)
      - Faculty may choose to receive compensation as travel or professional development funds in lieu of monetary compensation.
    - Suggestion to a change in the $50 per student pay for online courses based on the course credit hours:
      - $25 per student for 1-2 credit hour courses
      - $50 per student for 3 credit hour courses
      - $75 per student for 4-5 credit hour courses
  - The above items presented to the FSEC and Faculty Senate.

Affordable Learning Georgia

- Tammy Powell reported that she is available to make presentations to Individual Departments/Colleges on Open Education Resources. She asked the committee to:
  - Let faculty know that grants are available and that there were very few applications this cycle.
  - Tammy also reported on the Kaleidoscope Open Course Initiative:
    - Promotes using Open Educational Resources (OER)
    - Using OER has many benefits
      - More student complete courses
      - Higher grades
      - Class average better
    - PowerPoint Presentation available and attached for more information

Other Matters

- College/Unit/Library Updates – Good Things Going with Distance Learning (Everyone)

Reminders

- Next meeting will be in Library 330

Adjourned at 1:06 pm
Synchronous Online Courses Registration Information

Below is an example of the course setup section for an online course that contains both a lecture and lab meeting synchronously.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Credit Hrs</th>
<th>Part/Term</th>
<th>Capacity</th>
<th>Enrolled</th>
<th>Seats Available</th>
<th>Waitlist Capacity</th>
<th>Waitlist Count</th>
<th>Waitlist Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.000</td>
<td>3.000</td>
<td>Full Term</td>
<td>35</td>
<td>29</td>
<td>6</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Campus** | **Where** | **Days** | **Time** | **Start Date** | **End Date** | **Instructors**
---|---|---|---|---|---|---
Online Course | Online Course Information | U MT W R F S | 11:00 am - 1:45 pm Lecture | Aug 18, 2014 | Dec 15, 2014 | Mario Guimaraes (P) |
Online Course | Online Course Information | U MT W R F S | 2:00 pm - 4:45 pm Lab | Aug 18, 2014 | Dec 15, 2014 | Mario Guimaraes (P) |
Online Course | Online Course Information | T FB A | TBA | Aug 18, 2014 | Dec 15, 2014 | Mario Guimaraes (P) |

**Comments:** Additional Online Tuition will be assessed.
Testing Services Update
(1 of 3)

• Current status:
  – Buddy is on board
  – Website is up: http://testing.kennesaw.edu/
  – Automated systems are fully functional… the process is working
    • PreCalculus Emporium (Marietta Campus): 30 students signed up on Appt Plus
    • eCore Short Session I mid-terms: 10 of 87 used Appt Plus
    • All subsequent eCore exclusively using Appt Plus (21 signed up for March session)
    • Scanners for check-in station enabled at MTC
  – Exams
    • CLEP – both locations
    • Miller Analogies Test – Marietta Campus (re-working contract for Kennesaw Campus)
    • US & GA Constitutional Exemption Exam – converted from paper based to computer based (D2L)
    • Proctored exams – both locations
    • Compass – major changes from eCompass to Compass 5.0 – we are close at both locations
    • eCore – Marietta Campus
Testing Services Update

(2 of 3)

• Current status (cont):
  – Facilities:
    • Line queuing system installed
    • Video feed enabled
    • Kiosk set up
  – Training:
    • D2L
    • Appointment Plus
    • SlimCD
    • Compass
Testing Services Update
(3 of 3)

• Current status (cont):
  – Marketing
    • Two KCT tours
    • Chairs and Directors Meeting
    • Tammy’s Meeting

• Future actions:
  – Continue to build the Team
    • Center Manager: Applications flowing in
    • Student Assistants: 1 for MTC; 3 for KTC
  – Video Shoot
    • KTC tomorrow
    • MTC Feb 18th
  – Final Exam Prioritization: Collaborative effort with Laura’s committee
  – Faculty Senate
Directory of Open Educational Resources

- Open Stax: http://openstaxcollege.org/books
- Open Textbook Library: http://open.umn.edu/opentextbooks/
- Saylor.org: http://www.saylor.org/books/
- Global Text Project: http://globaltext.terry.uga.edu/books
- Iowa State University e-library: http://www.lib.iastate.edu/info/6000
- The USG’s Open History Textbook: http://upnorthgeorgia.org/?page_id=2181

Affordable Learning Georgia: http://affordablelearninggeorgia.org/

KSU Resources

KSU Library Resources for Affordable Learning: http://youtu.be/R0cyJ9vSzIQ
KSU Affordable Learning Strategies: http://youtu.be/5mAYDIXKzvM
Affordable Textbooks

Why and How

Tammy Powell
What Percentage of College Students Do Not Buy Their Textbooks for Class?

A. 10%
B. 30%
C. 50%
D. 70%
Did You Get the Right Answer?

According to the Lumina Foundation, 30% of college students do not buy their textbooks for their classes.

“Faculty cannot teach successfully in classroom environments . . . With increasing numbers of students who do not have access to . . . learning materials” (Buczynski 2007)
What are OERs?

- Free—usually a download
- Customizable—you the instructor can pull out what you want, add what you want
- Created and vetted by instructors (not publishers)

[www.affordablelearninggeorgia.org](http://www.affordablelearninggeorgia.org)
Why?

Textbook costs are increasing at 4x rate of inflation (Allen 2010)

In California from 2007-2008, textbooks were 59% of the total cost of attending community college (Goodwin 2011)
Kaleidoscope Open Course Initiative (KOCI) 2010-2011

- Included 8 colleges or community colleges in CA, NY, NE
- Intermediate Algebra, Developmental Reading, Comp 1, Intro to Psyc, Business Fundamentals, Physical Geography, Chemistry Fundamentals, Biology Fundamentals
- 256 teachers tracked: 48 used OER exclusively
Kaleidoscope Open Course Initiative (KOCI) 2010-2011

✓ 3,734 students saved $338,337.74 because their professors chose OER

✓ if only 5% of the 20,994,113 students enrolled in college during fall 2011 were assigned OERs, the savings would be one billion dollars per year (Hilton III, Ackerman, Robinson, Wiley 2014)
Kaleidoscope Open Course Initiative (KOCI) 2010-2011

✓ More students completed the courses
✓ More students finished with a C or better
✓ Overall class average was better
✓ Students who dropped other classes did not, in general during the same semester, drop classes with open textbooks
✓ Students took more classes per term with open textbooks, and took more classes the following term, as well.
Mercy College in NY

Six Sections of Developmental Math
  – Spring 2011, No OER, 48.4% passed
  – Spring 2013, All OER, 60.2% passed

Moved from Pearson textbook and My Math Lab to open textbook and open math lab
Ecore Results

Summer and fall 2013 total student savings from the use of open textbooks in the e-Core Calculus I, Intro to Statistics, and US History I totaled over $84,000.

In spring 2013, prior to open text implementation, 88% of students in World History completed the course. In summer 2013, the first semester of open text implementation, 94% completed.
Your Friends at KSU Are Doing It!

Low cost or no cost course materials are in use in

– Physics
– Culinary arts
– African and African Diaspora Studies
– Psychology
– English
– Education
– Information Science
Ideas

Affordable Learning Georgia offers grants for OERs

Consider what courses in your college or department could move to OERs
What if?

$0

List price:
Paperback: $183.95
Looseleaf: $104.95
eBook: $54.99
Rent: $49.34

15 sections
850 students
Total savings of
Paperback: $156,357.50
Looseleaf: $89,207.50
eBook: $46,741.50
Rent: $41,939
What’s the Catch?

Not every discipline has an open resource that can replace what the instructor has preferred to use in the past.

You have to vet the textbook yourself.

You have to be aware of the license—most allow you to modify it any way you want.
What’s Available?

- Open Stax: [http://openstaxcollege.org/books](http://openstaxcollege.org/books)
- Open Textbook Library: [http://open.umn.edu/opentextbooks/](http://open.umn.edu/opentextbooks/)
What’s Available?


Global Text Project: [http://globaltext.terry.uga.edu/books](http://globaltext.terry.uga.edu/books)

The USG’s Open History Textbook: [http://upnorthgeorgia.org/?page_id=2181](http://upnorthgeorgia.org/?page_id=2181)

Iowa State University e-library: [http://www.lib.iastate.edu/info/6000](http://www.lib.iastate.edu/info/6000)
Questions?
Works Cited


Putting the Pieces in Place
eCore Highlights
First courses offered in the year 2000
15 eCore Affiliate Institutions
Over 61,000 eCore course enrollments since 2000

Steady Increase in Successful Course Completion Rates

<table>
<thead>
<tr>
<th>Year</th>
<th>Summer</th>
<th>Fall</th>
<th>Spring</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2007 (A-B-C)</td>
<td>58.35%</td>
<td>49.56%</td>
<td>47.05%</td>
</tr>
<tr>
<td>FY 2008 (A-B-C)</td>
<td>54.48%</td>
<td>53.16%</td>
<td>49.65%</td>
</tr>
<tr>
<td>FY 2009 (A-B-C)</td>
<td>63.33%</td>
<td>54.31%</td>
<td>67.24%</td>
</tr>
<tr>
<td>FY 2010 (A-B-C)</td>
<td>68.91%</td>
<td>57.59%</td>
<td>62.39%</td>
</tr>
<tr>
<td>FY 2011 (A-B-C)</td>
<td>70.03%</td>
<td>59.63%</td>
<td>57.04%</td>
</tr>
<tr>
<td>FY 2012 (A-B-C)</td>
<td>68.15%</td>
<td>57.83%</td>
<td>56.78%</td>
</tr>
<tr>
<td>FY 2013 (A-B-C)</td>
<td>73.53%</td>
<td>59.29%</td>
<td>58.04%</td>
</tr>
<tr>
<td>FY 2014 (A-B-C)</td>
<td>75.86%</td>
<td>65.18%</td>
<td>64.36%</td>
</tr>
</tbody>
</table>
New Lower Tuition

$169

per credit hour
eCore Financial Model

Student tuitions $169/credit hour

$42/credit hour stays with home institution

$127/credit hour billed by eCore

$1,200/credit hour paid to faculty by institution

Course Development $1,000/semester
Major Course Revisions $3,000/course
Mentoring $600/1 Faculty Member

$4,300 for 2 hour class
$5,500 for 3 hour class
$6,700 for 4 hour class
$1,200/credit hour paid to faculty by institution

Paid through institution as contract amendment.

**Course Development**
$1,667 / Semester

**Major Course Revisions**
$3,000 / Course

**Mentoring**
$800 / 1 Faculty Member
eCore Financial Model

Student's Home Institution

Student tuition $169/credit hour

$42/credit hour stays with home institution

$127/credit hour billed by eCore

eCore Payments to Faculty Providing Institutions

$1,200/credit hour paid to faculty by institution

Course Development $1,007 / Semester
Major Course Revisions $5,000 / Course
Mentoring $1,000 / 1 Faculty Member

$4,300 for 2 hour class
$5,500 for 3 hour class
$6,700 for 4 hour class
Open Resource Textbooks

16 out of 26 eCore courses include FREE open educational resources, which are digital textbooks included inside the course.
Pre-Course
# eCore Calendar

May differ from institutional academic calendars

## Fall Semester 2015 - Full Session

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term Beg/End Dates</td>
<td>Aug. 17 - Dec. 2</td>
</tr>
<tr>
<td>Late Registration/Add Period</td>
<td>Aug. 17 - 19</td>
</tr>
<tr>
<td>Drop Period</td>
<td>Aug. 17 - 21</td>
</tr>
<tr>
<td>Midterm Exam Dates</td>
<td>Sept. 29 - Oct. 5</td>
</tr>
<tr>
<td>Final Exam Dates</td>
<td>Dec. 2 - 8</td>
</tr>
</tbody>
</table>

**16-Week Full Sessions and 8-Week Short Sessions**
Banner Set-Up & Registration

- Courses built in Banner by KSU
- Distinguishable to the student by section codes and notes in Owl Express
- Introduction Quiz required before registration
CRN 10169 CHEM 1211K 02G Campus: O Credit Hours: 4.000 Princ of Chemistry I David L. Boatright (P) 01/12-05/01 Meets Core Area D-2 Sci Req. and eCore Course and Course has additional fees Entirely at a distance

Instructional Method: Entirely at a distance (E)

Course Information: https://ecore.usg.edu/prospective/orientation.php Must take eCore Introduction Quiz available at link before registering. This course is taught completely online through eCore.

CRN 10170 CHEM 1211K 03G Campus: O Credit Hours: 4.000 Princ of Chemistry I Timothy Ayers (P) 01/12-05/01 TBA Meets Core Area D-2 Sci Req. and eCore Course and Course has additional fees Entirely at a distance

Instructional Method: Entirely at a distance (E)

Course Information: https://ecore.usg.edu/prospective/orientation.php Must take eCore Introduction Quiz available at link before registering. This course is taught completely online through eCore.

CRN 10171 CHEM 1211K 04G Campus: O Credit Hours: 4.000 Princ of Chemistry I Jennifer Barber (P) 01/12-05/01 Meets Core Area D-2 Sci Req. and eCore Course and Course has additional fees Entirely at a distance

Instructional Method: Entirely at a distance (E)

Course Information: https://ecore.usg.edu/prospective/orientation.php Must take eCore Introduction Quiz available at link before registering. This course is taught completely online through eCore.
Once a Student is Registered

- Welcome Letter
- Logging into GoView
- eCore Connections Course
- Textbook & Course Materials Information
Welcome to eCore!

You have registered for an eCore course through Kennesaw State University. Please read this email carefully for important information on accessing and being successful in this course.

Classes begin August 17, 2015

Where do I access my course?
Your eCore course will be administered through GoView, and is accessible at https://go.view.usg.edu.

What is my username?
You will log in to GoView using your campus email prefix followed by an underscore (_) then an assigned acronym for your campus:

<table>
<thead>
<tr>
<th>Email Address</th>
<th>GoVIEW Username</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:john_doe@ksu.edu">john_doe@ksu.edu</a></td>
<td>John_doe_KSU</td>
</tr>
</tbody>
</table>

What is my password?
Your Banner Password/PIN at the time that you registered for your eCore course. If you have forgotten your password, you can reset it from the GoView login screen.

When will I be able to access my course?
You will gain access to your course(s) on the first day of class.

What should I do to prepare for my course?
1. You have access NOW! to the eCore Connection, a tutorial course inside GoView. Get in and see what it's all about!
2. Review the textbook requirements for your course at https://ecore.usg.edu/courses/textbooks.php. If a textbook is required for your course, you should order it as soon as possible.
3. Log in and review your courses on the first day of class. You will have participation assignments in each course which must be completed the first week of class.

That's it for now! Again, welcome to eCore!

678-839-5300 | ecore.usg.edu
ecore@westga.edu
During the Course
Textbooks

- Pre-selected and assigned by USG faculty subject matter experts
- Open Educational Resources embedded in over half of eCore courses
- Additional opportunities for faculty involvement with regard to course revisions

<table>
<thead>
<tr>
<th>Open Educational Resources</th>
<th>Purchased Course Material</th>
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</thead>
<tbody>
<tr>
<td>English Composition I</td>
<td>Principles of Chemistry I + Lab</td>
</tr>
<tr>
<td>English Composition II</td>
<td>Principles of Chemistry II + Lab</td>
</tr>
<tr>
<td>World Literature II</td>
<td>Human Communications</td>
</tr>
<tr>
<td>American Literature I</td>
<td>World Literature I</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>American Literature II</td>
</tr>
<tr>
<td>Electronic Tech in the Classroom</td>
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<td>World History</td>
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<tr>
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<td>Intro to General Psychology*</td>
</tr>
<tr>
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<td>Intro to Statistics</td>
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<td></td>
</tr>
<tr>
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<td>American Literature I</td>
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<td>World History I</td>
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<tr>
<td>American Government</td>
<td></td>
</tr>
<tr>
<td>Intro to Sociology</td>
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</tbody>
</table>
Testing

Each course requires at least one proctored exam. Faculty choose to have proctored midterm and/or final exam.

KSU students can take proctored exams at any approved testing site.

Testing sites set and retain proctor exam fees.
Academic Policies

eCore Specific Policies
- Grade Appeals
- Student Complaints
- Academic Dishonesty
- Academic Dishonesty Appeals

Follow Affiliate Policies
- Attendance Verification (Drop vs. Withdrawal)
- Hardship/Medical Withdrawals
- Accessibility Documentation
Early Intervention Program

eCore utilizes a faculty-driven early intervention program, SEADS, aimed at increasing student success.
During the Course
Post-Course

Grading
- GoVIEW
- INGRESS
- Institutional Banner

Transcripts
Institutional Examples
Grading

GoVIEW

INGRESS

Institutional Banner
Transcripts

Institutional Examples
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<thead>
<tr>
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<tr>
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**Fall 2013**

Pre-Nursing

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****** BEGIN UNDERGRADUATE-SEMESTER  TOTALS ******

<table>
<thead>
<tr>
<th>Earned Hrs</th>
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<tr>
<td>88</td>
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| TOTAL INSTITUTION | 33.00 | 33.00 | 98.00 | 2.96 |

| TOTAL TRANSFER   | 0.00  | 0.00  | 0.00  | 0.00 |

**OVERALL**

<table>
<thead>
<tr>
<th>Earned Hrs</th>
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<td>98.00</td>
<td>2.96</td>
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| REGENTS     | 33.00  | 33.00  | 98.00 | 2.96 |

****** END UNDERGRADUATE-SEMESTER  TOTALS ******

<table>
<thead>
<tr>
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****** END OF TRANSCRIPT ******
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<thead>
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**Good Standing**

**Fall 2014**

**Early Childhd Educ-Coe**

**Continuing**

<table>
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<td>A</td>
<td>3.45</td>
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**Good Standing**

********** BEGIN UNDERGRADUATE-SEMESTER **********

**TOTALS ************

<table>
<thead>
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**REGENTS**

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<tr>
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********** END UNDERGRADUATE-SEMESTER **********

*************** END OF TRANSCRIPT ***************
### UWG

**Welcome**
You are currently logged in.

### Term: Summer Semester 2014

<table>
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<tr>
<th>Subject</th>
<th>Course</th>
<th>Campus</th>
<th>Level Title</th>
<th>Grade</th>
<th>Credit Hours</th>
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<td>US Intermediate Spanish I</td>
<td>B</td>
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<td>9.00</td>
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**Term Totals (Undergraduate-Semester System)**

<table>
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**Current Term:**

- GPA Hours: 3.00
- Total Hours: 86.00
- GPA Points: 278.00
- Quality GPA: 3.33

### Term: Fall Semester 2014

<table>
<thead>
<tr>
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<th>Course</th>
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<th>Level Title</th>
<th>Grade</th>
<th>Credit Hours</th>
<th>Quality Start Points</th>
<th>Quality End Dates</th>
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</thead>
<tbody>
<tr>
<td>PSYC</td>
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<td>PSYC</td>
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**Term Totals (Undergraduate-Semester System)**

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**Current Term:**

- GPA Hours: 14.00
- Total Hours: 103.00
- GPA Points: 331.00
- Quality GPA: 3.31

### Unofficial Transcript

**Term: Fall Semester 2014**

- Academic Standing: Good Standing
- Additional Standing: Dean's List
- Subject: PSYC
- Course: 2010
- Campus: Carrollton Campus
- Level Title: Psychology as a Human Science
- Grade: A
- Credit Hours: 3.00
- Quality Start Points: 12.00
- Quality End Dates: 

**Term Totals (Undergraduate-Semester System)**

- GPA Hours: 14.00
- Total Hours: 103.00
- GPA Points: 331.00
- Quality GPA: 3.31

### Unofficial Transcript

**Term: Fall Semester 2014**

- Academic Standing: Good Standing
- Additional Standing: Dean's List
- Subject: PSYC
- Course: 3010
- Campus: Distance Learning Technology
- Level Title: Human Growth and Development
- Grade: A
- Credit Hours: 4.00
- Quality Start Points: 16.00
- Quality End Dates: 

**Term Totals (Undergraduate-Semester System)**

- GPA Hours: 14.00
- Total Hours: 103.00
- GPA Points: 331.00
- Quality GPA: 3.31

**Unofficial Transcript**

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<tr>
<td>103.00</td>
<td>103.00</td>
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**TRANSCRIPT TOTALS (UNDERGRADUATE-SEMESTER SYSTEM)**

- **Level Comments:**
- SSN: XXX-XX-

- **Attempt Passed Earned GPA Quality GPA**

**TOTALS:**

- **Attempt Hours:** 14.00
- **Passed Hours:** 14.00
- **Earned GPA Hours:** 14.00
- **Quality GPA Points:** 331.00
- **Quality GPA:** 3.31

**Unofficial Transcript**
Term Totals (Undergraduate-Semester System)

<table>
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<tr>
<th>Subject</th>
<th>Course</th>
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<th>Level Title</th>
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Unofficial Transcript

Term: Fall Semester 2014

Academic Standing: Good Standing
Additional Standing: Dean's List

Campus Distinction

Prezi
Post-Course

Grading
- GoVIEW
- INGRESS
- Institutional Banner

Transcripts
- Institutional Examples
Areas for Faculty Involvement
Areas for KSU Faculty Involvement

**Teaching**
All must complete an online eCore faculty orientation prior to teaching eCore and participate in professional development.

**Mentoring New Faculty**

**Course Revisions**

**New Course and OER Development**
Each development phase occurs over one academic semester.

- Phase I: Course Objective, Content, Structure
- Phase II: Content & Assessment
- Phase III: OER, Revision, Pilot, Review, RCECP
Teaching

All must complete an online eCore faculty orientation prior to teaching eCore and participate in professional development.
Mentoring New Faculty
New Course and OER Development

Phase I: Learning Objectives, Outline, Syllabus
Phase II: Content & Assessments
Phase III: Edit, Review, Pilot, Revise, Finalize

Each development phase occurs over one academic semester.
Course Revisions

- USG Faculty and the instructional designer conduct major course revisions for each course approximately every three years.
- Small to mid-level course adjustments occur each term and annually.
- All eCore Faculty teaching a newly revised course are asked to submit a 5-Star Review at the mid-point of the semester.
• USG Faculty and the instructional designer conduct major course revisions for each course approximately every three years.

• Small to mid-level course adjustments occur each term and annually.

• All eCore Faculty teaching a newly revised course are asked to submit a 5-Star Review at the mid-point of the semester.

5-Star Review Assessment Checklist:
- Course Introduction & Information
- Learning Materials/Content
- Assessment & Evaluation
- Instructional Design & Interaction
- Course Technology, Innovation, and Accessibility
5-Star Review Assessment Checklist:

- Course Introduction & Information
- Learning Materials/Content
- Assessment & Evaluation
- Instructional Design & Interaction
- Course Technology, Innovation, and Accessibility
Areas for KSU Faculty Involvement

Teaching
All must complete an online eCore faculty orientation prior to teaching eCore and participate in professional development.

Course Revisions

Mentoring New Faculty

New Course and OER Development
Each development phase occurs over one academic semester.
Faculty Compensation

Student's Home Institution

Student tuition $169/credit hour

$42/credit hour stays with home institution

$127/credit hour billed by eCore

eCore Payments to Faculty Providing Institutions

$1,200/credit hour paid to faculty by institution

Paid through institution as contract amendment.

Course Development $1,667 / Semester
Major Course Revisions $3,000 / Course
Mentoring $800 / 1 Faculty Member

$4,300 for 2 hour class
$5,500 for 3 hour class
$6,700 for 4 hour class
$1,200/credit hour paid to faculty by institution

Paid through institution as contract amendment.

Course Development
$1,667 / Semester

Major Course Revisions
$3,000 / Course

Mentoring
$800 / 1 Faculty Member
Areas for Faculty Involvement
Questions?
Putting the Pieces in Place